

14-03-2024

Dear Parent/Guardian

Year 5 & 6 Dinner Arrangements as of 08-04-2024

As you are aware, as of 08.04.2024, your child/ren in Year 5 & 6 will be eligible for universal primary free school meals.

If your child/ren has been receiving dinners before this date, and the balance owed is not cleared by Friday 22-03-2024 then the arrears details will be passed onto the RCTCBC Debt Management department, in order for the money owed to be recovered on behalf of the school. Please be aware that the school is often notified of payments in some cases 72 hours after you have made a payment online, and we therefore ask you to consider this when making any payments.

Should you require the amount owed in order to clear the balance on your child/ren account, please email the school on [admin@parclewisprimary.rctcbc.cymru](mailto:admin@parclewisprimary.rctcbc.cymru), with your child's name and class. We will be unable to give this information to you in person at this time.

Thank you for your continued support

Yours sincerely



Mr A Roberts  
Headteacher