

17.01.25

Spring 2025 Parents' Evening Appointments Years 3, 4, 5 and 6

Dear Parent/Guardian

I am pleased to invite you to our upcoming Parents' Evenings, which will take place on Monday, 10th and Tuesday, 11th February. This is an excellent opportunity to meet your child's teacher and view your child's books.

Bookings will open on **Friday, 17th January at 3.30pm** and close on **Friday, 24th January at 3:30 pm**. To book via Teams, please follow these instructions:

1. Log into Teams and go to your child's assignment page where you will see an assignment named 'Parents' Evening: Spring 2025'.
2. Open the resource to view this letter again.
3. Choose a suitable time slot from the options provided. Appointment times are **5 minutes**.
4. Take a picture or highlight your selected time slot on the sheet and 'Hand-in' to return it to your child's class teacher.
5. Your child's class teacher will reply to the assignment to confirm your appointment time no later than Friday, 31st January.

Special Arrangements for Miss Glading's Year 3/4 Class

As parents of children in Miss Glading's class recently met with her on 18th December, the Parents' Evening for Year 3/4 will be an informal drop-in session between 3:30 pm and 4:30 pm on Tuesday, 11th February. Parents are invited to come in at any time during this period to view their child's books and speak informally with Miss Glading. Please note that the last entry will be at 4:15 pm, and the classroom will close promptly at 4:30 pm.

If you are unable to attend in person, please note that there is no guarantee your child's teacher will be able to meet with you at another time. However, it may be possible to arrange a virtual meeting via Teams on the same evening as the in-person appointments.

If you experience difficulty accessing Teams, please contact your child's teacher directly using the email addresses below. Please do not contact the school office.

Mrs Gogherty (Y3): GoghertyB6@Hwbcymru.net

Miss Glading (Y3/4): JohnK37@Hwbcymru.net

Mrs Rourke (Y4/5): OconnellC6@Hwbcymru.net

Mrs Morgan (Y5/6): MorganJ450@Hwbcymru.net

Mrs John (Y6): JohnK37@Hwbcymru.net



Available Appointment Times

Please circle/highlight your preferred time slot and 'Hand-in' by Friday, 24th January. Teachers will do their best to accommodate your choice.

Monday, 10th February:

Mrs Gogherty Y3	Mrs Rourke Y4/5	Mrs Morgan Y5/6
Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm
Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm
Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm
Between 5.00pm and 5.30pm	Between 5.00pm and 5.30pm	
Between 5.30pm and 6.00pm	Between 5.30pm and 6.00pm	

Tuesday, 11th February:

Miss Glading Y3/4	Mrs Morgan Y5/6	Mrs John Y6
Informal drop-in session 3:30 pm – 4:30 pm (Last entry 4:15 pm)	Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm
	Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm
	Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm
		Between 5.00pm and 5.30pm
		Between 5.30pm and 6.00pm

I encourage all parents to attend this important event and make the most of this opportunity to discuss your child's progress with his/her teacher.

Yours sincerely

Mrs Hughes
Headteacher

