

04.10.24

Autumn Term 2024 Parents' Evening for Pupils in Years 3, 4, 5 and 6

Dear Parent/Guardian,

Parents' Evening will take place on Monday, 21st October and/or Tuesday, 22<sup>nd</sup> October. This will be an opportunity for you to meet your child's teacher and to discuss your child's progress and next steps for learning. Please note that books will not be available this time; you will be able to view your child's books during the spring term's Parents' Evening.

Bookings will open today at 3.30pm and close on Friday, 11<sup>th</sup> October at 3.30pm. Please see below for details on how to book your appointment:

- Log into Teams and go to your child's assignment page where you will see an assignment named 'KS2 Parents' Meetings'.
- Open the resource where you will be able to view this letter again.
- Please choose a suitable time slot from the options given. Please note that appointment times are 5 minutes long.
- Take a picture or highlight the selected time slot on the sheet and 'Hand-in' to return it to your child's class teacher.
- Your class teacher will reply to the assignment to confirm your appointment time.

If you would prefer to have a call via Teams, or if you experience any difficulties accessing Teams, please contact your child's class teacher on the email address below with your preferred time.

Mrs Gogherty (Y3): [GoghertyB6@Hwbcymru.net](mailto:GoghertyB6@Hwbcymru.net)

Mrs Goddard (Y3/4): [GoddardR3@Hwbcymru.net](mailto:GoddardR3@Hwbcymru.net)

Mrs Rourke (Y4/5): [OConnellC6@Hwbcymru.net](mailto:OConnellC6@Hwbcymru.net)

Mrs Morgan (Y5/6): [MorganJ450@Hwbcymru.net](mailto:MorganJ450@Hwbcymru.net)

Mrs John (Y6): [JohnK37@Hwbcymru.net](mailto:JohnK37@Hwbcymru.net)

I am sure you will make every effort to attend and make the most of this opportunity to discuss your child's progress with his/her teacher.

Yours faithfully,

Mrs Hughes  
Headteacher



**Monday, 21<sup>st</sup> October 2024**

<b>Y3 Mrs Gogherty</b>	<b>Y5/6 Mrs Henshaw/Mrs Morgan</b>	<b>Y6 Mrs John</b>
Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm
Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm
Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm
Between 5.00pm and 5.30pm		Between 5.00pm and 5.30pm
Between 5.30pm and 6.00pm		Between 5.30pm and 6.00pm

**Tuesday, 22<sup>nd</sup> October 2024**

<b>Y3/4 Mrs Goddard</b>	<b>Y5/6 Mrs Henshaw/Mrs Morgan</b>	<b>Y4/5 Mrs Rourke</b>
Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm	Between 3.30pm and 4.00pm
Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm	Between 4.00pm and 4.30pm
Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm	Between 4.30pm and 5.00pm
Between 5.00pm and 5.30pm		Between 5.00pm and 5.30pm
Between 5.30pm and 6.00pm		Between 5.30pm and 6.00pm

**Please highlight the most convenient time slot and 'Hand in' by Friday, 11th October.**

**Please note that appointment times are 5 minutes.**

**Your appointment time will be confirmed via Teams.**

