

24th March 2025

Dear Parent/Guardian,

We are writing to inform you that Mrs Dumphy-Wise, who has been a member of our support staff at Parc Lewis Primary for 14 years, will be leaving us on Friday 28th March and moving to another school.

During her time at Parc Lewis Primary, Mrs Dumphy-Wise has been a hard-working and dependable member of our team, always giving her best effort to ensure the children receive the support they need. Mrs Dumphy-Wise will be greatly missed by both the children and staff.

As Mrs Dumphy-Wise embarks on her new journey, we invite you to join us in saying thank you for her commitment to both our pupils and school community and wishing her all the best in her new role.

The Nursery, Reception and Reception/Year 1 classes (Mrs Thomas, Mrs Long and Mrs Williams) will be having a small goodbye party on Friday 28th March and we would love the children to come to school dressed in their party clothes on this day.

Thank you for your support and if you have any questions or concerns then please do not hesitate to contact us.

Yours faithfully,

Mrs Hughes
Headteacher

