

To: Parent/Carer

**Gofynnwch Am:** Lisa Kidner  
**Please Ask For:**  
**Rhif Est:**  
**Telephone N°:**  
**Ffacs:**  
**Fax:**  
**E-Bost:**  
**E-Mail:**  
**Cylchlythyr:** 76/2023-24  
**Circular:**

Fy nghyf: LK/TM  
My Ref:

Eich Cyf:  
Your Ref:

Dyddiad: 2nd July 2024  
Date:

Dear Parent/Carer,

### **Free Primary Breakfast Club Application**

From the autumn term (September 2024), the Free Primary Breakfast Club administration will be digitalised, and you need to apply for a place on-line. **It is important that this application is completed in advance of the child(ren) attending Breakfast Club.**

The application form will be available on-line from **10.00 a.m. on 9th July 2024.**

***Please note, not all schools guarantee breakfast club availability to Nursery children, so if this is relevant to you, please check with your school that this option is available, before applying.***

You can access the digital application via the link below, or by visiting the Rhondda Cynon Taf County Borough Council website [www.rctcbc.gov.uk/Breakfastclub](http://www.rctcbc.gov.uk/Breakfastclub).

- Only 1 application is required **per household**, even if children attend different schools (the form allows you to choose the school for each child).
- You will receive an email response for all successful applications.

If a child you have applied for, may be eligible for additional support whilst accessing the breakfast club provision, please contact the school upon confirmation of a successful application to discuss their needs.

**Addysg a Gwasanaethau Cynhwysiant/Education and Inclusion Services** Ffôn/Tel: 01443 744000  
Canolfan Menter y Cymoedd, Parc Hen Lofa'r Navigation, Abercynon CF45 4SN  
Valleys Innovation Centre, Navigation Park, Abercynon CF45 4SN

**Gaynor Davies**  
Cyfarwyddwr Addysg a Gwasanaethau Cynhwysiant | Director of Education and Inclusion Services

### **Dewiswch iaith a diwyg eich dogfen | Available in alternative formats and languages**

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhwch wybod inni beth yw'ch dewis iaith e.e Cymraeg neu'n ddwyieithog.  
We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual.



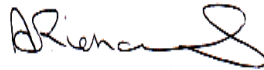
**MAE EICH DATA O BWYS** [www.rctcbc.gov.uk/diogeludata](http://www.rctcbc.gov.uk/diogeludata)  
**YOUR DATA MATTERS** [www.rctcbc.gov.uk/dataprotection](http://www.rctcbc.gov.uk/dataprotection)



A new application must be submitted for each new term - the date at which future applications open will be publicised via schools and social media.

If you have any queries surrounding the breakfast club provision you can visit the 'Frequently Asked Questions' section of the webpage or contact your school for further advice and support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A Richards', with a stylized flourish at the end.

**Andrea Richards**  
**Service Director - 21<sup>st</sup> Century Schools and Transformation**